

**TIMBERLINE FIGURE SKATING CLUB 2022-2023 SEASON**

**Coaches:**

The Board of Directors of the Timberline Figure Skating Club (TFSC) welcomes you to another season of skating. We hope this packet of information will be helpful to you as you register for the coming year. If you have questions, please email the club at timeblinesc@gmail.com or call Linda Stefl, President, at 715-701-2668.

The following forms must be returned by June 30, 2022, to begin or continue your membership with Timberline Figure Skating Club. If you have already paid for your membership, please disregard it.

\_\_\_ 1. **COACH INFORMATION SHEET:** Please fill out all information requested on the form. This information is necessary for a complete record. PLEASE NOTE: phone numbers and email addresses provided are for TFSC use only.

\_\_\_ 2. **AMATEUR ATHLETIC WAIVER AND RELEASE OF LIABILITY:** Please read carefully, complete, and return with registration material.

\_\_\_ 3. **SKATER'S RULES AND PROCEDURES:** Please go over these rules. These rules are for both the skater and the coach. Please sign & return.

\_\_\_ 4. **MEMBERSHIP DUES:** Remember to include your Club dues for the 2022-2023 season when you return the ice registration materials.

**Membership Options for the 2022 - 2023 Skating Season (7/1/2022-6/30/2023)**

2022-2023 TFSC Home Club Membership \$90.00 \_\_\_\_\_

2022-2026 TFSC Collegiate Membership \$100.00 \_\_\_\_\_

Must be an undergraduate or graduate college student - do not need to be a freshman.  
A skater may use this membership option once only for one consecutive 4-year period.  
Voting privileges; may be elected to the Board of Directors.

2022-2023 TFSC Associate Membership (Need to provide proof of membership from home club) \$30.00 \_\_\_\_\_  
USFSA # : \_\_\_\_\_ Home Club: \_\_\_\_\_

May sign up for TFSC Programs - priority by date given to Home Club Skaters; skates in Ice Show

**TFSC Administrative Fee** (must be included with payment) **\$10.00** \_\_\_\_\_

**MEMBERSHIP SUB-TOTAL \$** \_\_\_\_\_

**PLEASE MAIL YOUR COACH REGISTRATION MATERIALS TO:**

Timberline FSC – Membership  
PO Box 2082  
Wausau, WI 54402  
**Make checks payable to TFSC**

TFSC is registering everyone online with USFS.

TIMBERLINE FIGURE SKATING CLUB

COACH INFORMATION SHEET

Please complete the information below to coach on TFSC contracted ice

**If you are a new coach to TFSC you must also meet the requirements on Pages 5 & 6 of this packet**

**Coach Information**

Name: \_\_\_\_\_ Birthday: \_\_\_\_\_  
Address: \_\_\_\_\_ USFSA #: \_\_\_\_\_  
\_\_\_\_\_ Social Security #: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Home Club \_\_\_\_\_

**Requirements for TFSC Coaches:**

**1. Resume**

Must have a CURRENT resume on file. Please submit every 2 years

\_\_\_ I submitted a resume last year

\_\_\_ Attached is a current resume

**2. Personal Liability Insurance**

**Attach** a copy of your CURRENT Personal Liability Insurance  
This can be obtained thru the USFS website or the PSA website

**3. USFS Coaches Registration**

It must be completed by June 30, 2022. It shall be completed online at [usfsa.org](http://usfsa.org).

\_\_\_ YES, I have registered with the USFS and will **submit my background check results by 6/30/2022.**

**4. Continuing Education (PSA and USFS)**

Must be completed by 6/30/22

TFSC will follow the same categories and requirements as the USFS and PSA and results will be verified with PSA.

\_\_\_ YES, I have completed my CER with PSA and will submit the results by 6/30/22.

**AMATEUR ATHLETIC WAIVER AND RELEASE OF LIABILITY (Required)**

**Coach's Name:** \_\_\_\_\_

(Please Print)

In consideration of being allowed to participate in the Timberline Figure Skating Club/Greenheck Field House/Marathon Park program, related events and activities, including, but not limited to programs at the Arena and Off-site, the undersigned acknowledges, appreciates, and agrees that:

1. The risk of injury from the activities involved in this program is significant, including, but not limited to, the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and,
2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, and assume full responsibility for my participation; and
3. I willingly comply with the rules and procedures for participation. If, however, I observe, or in the case of a minor, the parent(s) or legal guardians(s) observe, any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately; and
4. I, for myself, and on behalf of my heirs, assigns, personal representatives, and next of kin, HEREBY RELEASE, WAIVE AND HOLD HARMLESS, TIMBERLINE FIGURE SKATING CLUB, GREENHECK FIELD HOUSE, MARATHON PARK, MARATHON COUNTY, WAUSAU, SCHOFIELD, their representative administrators, members, directors, agents, coaches, officials, other participants, sponsors, advertisers, and, if applicable, owners and lessors of the premises used to conduct the event, including, but not limited to, at the Arena, in transit to or from the Arena, hereinafter referred to as "releases," from any and all liability to each of the undersigned, and any and all claims, demands, losses or damages on account of INJURY, DISABILITY, OR DEATH, or loss or damage to property.
5. I also understand and accept the fact that the terms of the ice rental contract between Timberline Figure Skating Club, Greenheck Fieldhouse, Marathon Park, Marathon County, and the officers, directors, supervisors and employees of the above entities are not responsible for any property damage or loss suffered by me which occurs in the locker rooms or any other area wherein property of mine or the skating club is kept or stored, either permanently or temporarily.
6. This waiver and release are understood to supersede and take precedence over any other agreement or representation, whether written or oral, which contradicts the terms of this waiver.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT AND FULLY UNDERSTAND ITS TERMS. I FURTHER UNDERSTAND I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING THIS FORM AND HEREBY SIGN IT FREELY, VOLUNTARILY, AND WITHOUT ANY INDUCEMENT.

_____	_____	_____
Participant's Signature	Participant's PRINTED Name	Date

_____	_____
Emergency Contact Person	Emergency Phone Number

\_\_\_\_\_  
Participant's Address

## TIMBERLINE FIGURE SKATING CLUB RULES AND PROCEDURES (Required)

The following rules and procedures promote an atmosphere conducive to training and allow for the safety of each skater. Both skaters and pros must follow the rules to be effective:

1. All rink monitors are authorized to determine admission, monitor conduct on the ice, and enforce rules.
2. Skaters must check in **BEFORE** they get on the ice and between contiguous sessions. If a skater is not checked in within ten (10) minutes after the session begins, we may resell their timeslot to another skater.
3. Admission to be determined: 1) Club members on a first-come, first-served basis. 2) Contracted skaters who have checked in. 3) All other skaters on a first-come, first-served basis. (If a member forgets to check in, and there are more than 18 skaters on the ice, the skater will be asked to leave the ice.) **SKATERS MUST REMEMBER TO CHECK IN.**
4. Skaters may be removed from the ice for any of the following: 1) Intentionally damaging the surface of the ice 2) Consistent lack of consideration for other skaters 3) Offensive, abusive or profane language 4) Wild or rough skating 5) Disrespectful actions towards pros, ice monitors, other skaters or arena personnel.
5. Consumption of food/snacks/beverages on ice or near boards is prohibited; the only exception is water bottles that must be kept in the hockey boxes away from the ice surface. Keep all personal items such as tissue boxes, notebooks, music, and apparel clear of ice surfaces and/or access areas for all safety and remove them after each session.
6. Be considerate in the use of the ice. Consideration for 'right of way on the ice is: 1) skaters doing their program to music, 2) skaters having lessons, 3) skaters in harness. Practicing a program is critical to skating development; therefore, all coaches and skaters should know who has the right of way. Anyone who ignores these rules and procedures will receive a warning and be suspended from the session.
7. The club will assign a rink monitor for each session. The rink monitor or coach will play program music, and skaters will take turns. A skater **must** wear a vest or sash when their music is played. The skater whose music is being played has the right-of-way, although safety is the priority. We have a NO VEST...NO MUSIC policy, so if you do not have the vest or sash on and your music is playing; your music may be stopped until you wear the blaze orange vest or orange sash. NO EXCEPTIONS!!!
8. Avoid congregating on the ice during ice time; this is a hazard to all skaters; step off the ice for discussion of instruction, re-tying of skates, chatting, etc.
9. All coaches should instruct from the board area. An exception is teaching a new program or demonstrating elements.
10. Senior coaches must be trained on the harness before using it.
11. All videotaping must be done from the boards.
12. Skaters who are not current with their fees will not be allowed on the ice.
13. Skaters who have not signed the liability waiver will not be allowed on the ice.
14. Skaters who are not current USFSA members will not be allowed on the ice during "TFSC time."
15. Please leave the ice promptly when the Zamboni doors open for resurfacing and/or buzzer sounds.
16. Ice Monitor / Admission concerns should be addressed to a TFSC Board Member for resolution.
17. Any grievances should be brought to the TFSC Board of Directors.

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Printed Name

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Signature

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(Date)

## TFSC Coaching Approval

Persons wishing to become recognized *Coaches of Record* with the Timberline Figure Skating Club (TFSC) and thereby coach students on TFSC contracted ice shall need to apply by submitting a resume and two letters of recommendation to the TFSC Board of Directors (Board) before teaching on TFSC contracted ice. The Board will then confirm compliance with the following requirements, dependent on the coaching level sought.

### COACHING REQUIREMENTS, LEVELS, AND REQUIRED EXPERIENCE

- USFSA Membership/Associate Membership thru TFSC
- Must have been a Junior Coach for an entire season or provided previous years' experience coaching with another club.
- Must be 17 (seventeen) years of age.
- Minimum Figure Skating Test Level Passed required.
  - Novice Moves in the Field and either Juvenile Free Skate or all three (3) Silver Dances.
- Resume on File with TFSC
- Personal Liability Insurance (above and beyond the Club's coverage; documentation to be provided to the Board)
- CER certification
- Safesport and Background Check
- Board Approval before Coaching on TFSC contracted ice